



George Johnson Education Centre

Admissions Policy

Issued: September 2018

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Introduction

Our George Johnson Education Centre offers an alternative provision supporting the education and wellbeing of hard to reach young people aged 11-16 with complex needs such as social, emotional, behavioural and mental health difficulties.

Our students demonstrate difficulties within mainstream education and therefore require a different perspective on their education and additional opportunities to change their mind-set towards their abilities, achievements and aspirations. Our students will also continually receive any intervention from outside agencies and local services to create a centralised supportive framework.

SESN strongly believe that “every child deserves an education” and we are committed to supporting the child with the difficulties and barriers they face within their education and emotional wellbeing to allow them to move forward independently and strive for success in their life.

Not only do SESN provide the necessary supportive framework around the child, but we also continually support our students through to FE education to create stability, continuity and more sustainable outcomes.

Our admissions and placements aim to accommodate the student and their complex needs and at the same time make it accessible and cost effective for the referring body.

Admissions Procedure

SESN offer a variety of placements to support the student as well as the framework around them including their family, current school, the local authority, support services and local agencies.

Where a placement is short term (see SESN Placement Offers, Appendix 1) SESN will work closely with the student’s current school and the local authority with the dominant feature of a short term placement having clear understanding and presumption that the pupil will return to his or her usual school. This will allow us to work with the school and put in effective transitional strategies to support the student’s return as well as staff’s understanding of the importance of the continuation of interventions.

Schools are able to seek additional support through our Outreach Support Programme if they require further guidance on isolated issues or on a whole school behaviour strategy.

Our George Johnson Education Centre will have 25 agreed admission numbers for the year 2018/2019. Admission will be enrolled onto a rotation process between SESN’s sites through partnership work which will provide our students with a range of opportunities and skill sets. This will be the case for all students, unless there are specific safeguarding, health and safety or personal issues, which will prevent the student from accessing these sites.

We believe that every child deserves an education and our aim is not to refuse any young person the support needed. SESN will offer placements to referrals in date order. SESN reserve the right to over right this where a Looked After Child (see appendix 2) or Child In Need requires an Urgent Placement. This also includes the admission of pupils with statements of Special Educational

Needs/Education Health Care Plans where SESN is named on the statement. Where several referrals have been made within the same time we will prioritise based on each individual needs and circumstances and address any likely issues with group dynamics. This is discussed during consultation meetings and panel meetings with the school and local authority in the aim to do what is best for each young person.

SESN will participate fully with the Lincolnshire local authority's Fair Access Protocol, which makes sure unplaced children, especially the most vulnerable are offered a place as quickly as possible.

(The child's residential address or his or her school's address has no impact or reflection on the referral or admission procedure). Subject to transport and place availability, SESN will accept students from any part of the county of Lincolnshire whilst at the same time making sure the placement is realistic and achievable to the student if they are travelling a long distance.

Student who meet the following conditions are more likely to access SESN provision:

- The young person has demonstrated varied difficulties within their current mainstream school environment and has an inability to conform to mainstream education rules and procedures where a permanent exclusion or ongoing FTEs are likely.
- The young person is at an age whereby they are required by law to be in full time education, but are not currently accessing this elsewhere.
- The young person demonstrates social, emotional, behavioural and mental health difficulties and they are unable to access the correct intervention to support their educational and wellbeing needs.
- Where a support agency or local service deems it more appropriate that the young person accesses SESN's provision. This referral allows for continuation in the support the young person is already receiving but within a more accessible environment.
- The young person is identified as Looked After Child, Child In Need or has alternative involvement with children services where the other points above are also considered.

Referral Procedures

Where a school or referring body has identified a need for alternative provision with SESN and its George Johnson Education Centre they must:

- Complete the SESN referral form. This must include all relevant details of the student, their IEP and any other relevant information such as behaviour contracts, PSP and risk assessment information.
- The school/referring body will receive a consultation meeting with SESN (See Appendix 3). Those using Step Three of the Lincolnshire Ladder of Behavioural Intervention – Alternative Pathway, the consultation will be undertaken within the panel meetings to identify the most appropriate placement.
- A referral can be made at any time throughout the year, including holiday periods in extreme circumstances.

- The enrolment date is considered to allow for the most effective transition process for that student and to provide appropriate time to make full arrangements.
- Where an Urgent Placement is required the referral must be made to allow time to arrange a meeting with the student, the parent/carer and any relevant support staff i.e. SENCO, Social Worker, Student and Family Welfare Officer etc before the placement commences. Under no circumstances will a student start their placement until this meeting has occurred to identify the young person's needs and the nature of the provision required.

SESN will always aim to accommodate those that have been referred to us and offer them a bespoke, inclusive provision. Unfortunately, there may be times where a young person feels that their place at George Johnson Education Centre is not suitable. In these cases, we will work with the student to explore the issues they may have before any alternative options are considered. If the young person or the parent/carer continually believes that the SESN provision is not suited to them, we will work closely with those involved to explore a more appropriate option.

Registration of students

SESN are committed to registering all students accordingly which will be passed on to their mainstream school in line with section 434 of the Education Act 1996. "The proprietor of a school shall cause to be kept, in accordance with regulations, a register containing the prescribed particulars in respect of all persons who are pupils at the school."

It is a requirement that parents/carers of the student also meet the requirements of section 434 of the Education Act 1996 "Without prejudice to the generality of subsection (1), the prescribed particulars shall include particulars of the name and address of every person known to the proprietor to be a parent of a pupil at the school." Parents and carers are politely reminded that any changes in personal details i.e. phone number or residential address are provided to SESN as soon as possible to maintain accordance with section 434 of the Education Act 1996.

Policy Approved by:

Signed: _____

Date: _____

Richard Bell, CEO